

# Employer Interview Scheduling Card

Typically, interviews last from 10 to 20 minutes.



## MORNING SESSION

8:30-9:30

OPEN NETWORKING / INTERVIEW SCHEDULING PERIOD #1

9:30-9:45

ADMINISTRATOR TIME TO PREPARE FOR INTERVIEWS

CANDIDATE NAME

CCCC COLLEGE/UNIVERSITY NAME

9:45

10:10

10:35

11:00 – 11:10

BREAK

CANDIDATE NAME

CCCC COLLEGE/UNIVERSITY NAME

11:10

11:35

12:00-12:50

LUNCH

## AFTERNOON SESSION

12:50-1:15

OPEN NETWORKING / INTERVIEW SCHEDULING PERIOD #2

CANDIDATE NAME

CCCC COLLEGE/UNIVERSITY NAME

1:15

1:40

2:05 – 2:15

BREAK

CANDIDATE NAME

CCCC COLLEGE/UNIVERSITY NAME

2:15

2:40

3:05

3:30

TEACHER CANDIDATE INTERVIEW DAY ADJOURNED